



TAKEN FROM THE 2018-2019 STUDENT HANDBOOK

III. APPEARANCE

A. Philosophy. *Exterior practices promote interior dispositions.* The dress code of Bourgade Catholic High School has four purposes:

- To foster self-respect
- To reflect the united spirit of the student body
- To encourage students to dress for professional success
- To eliminate the competitive differences of economic or social backgrounds

Students are required to dress and be well-groomed at all Bourgade functions, including dances, in a manner which represents the school in a dignified and modest way. The school reserves the right to determine whether a student's dress/appearance satisfies the school policy. (Diocesan Handbook 3-1.4.20)

Students are expected to abide by all requirements of the dress code and be in uniform for the duration of the school day. Students serving after school detention are expected to remain in their uniforms.

B. Uniforms

BCHS uniforms, tops and bottoms, are to be purchased through Dennis Uniform. Dennis Uniform is located at 3645 E. Indian School #1. (602) 220-0302. Order online at www.dennisuniform.com School code is Q00

The Uniform consists of:

1. **Uniform light blue oxford shirts**, short and long sleeve. Only the top button can be opened. Oxford uniform shirts must be tucked in at all times. The short sleeve oxford sleeves are not to be rolled.
2. **Uniform dark khaki or navy blue dress shorts and slacks. Shorts must have an inseam of at least 8" and must not extend past the knee.** All shorts and slacks must be properly fitted and neat. They are not to be faded, torn or have holes. Shorts and slacks are to be worn at the waist. Shorts may be cuffed or un-cuffed, but not rolled.
3. **Belt:** Black, brown or white leather or twill belts worn with shorts or slacks. The tongue of the belt must not exceed 3" beyond the buckle. No decorated buckles are allowed.
4. **Skirt:** Pleated -LL plaid skirt. Girls only may wear the uniform skirt. The skirt length should extend to the knee.
5. **ID:** School issued IDs.-IDs provided by the school must be worn throughout the school day. ID's will be worn and be visible around the neck or clipped to the collar of uniform shirt. Students who lose ID cards are expected to report the loss to the Assistant Principal for Student Services so that a new card can be issued. There is a \$5.00 replacement fee for the lost card. If a student is asked to relinquish a student ID for disciplinary reasons, it will be returned by the Dean of Students. All new students will be issued a BCBS lanyard. Additional lanyards can be purchased through the BCBS Booster Club.
6. **Socks:** Solid white, navy, khaki or black socks (with no logo) must be worn with all shoes. Holiday socks may be worn the week of the holiday or as approved by Administration.
7. **Tights:** Solid-colored footed tights or nylons in navy, black, gray, white or neutral. Girls only may wear tights or nylons (not Capri or ankle length)
8. **Shoes:** Dress shoes, athletic shoes, or sandals. Sandals must have permanently attached heel straps. Not allowed: ankle-high or higher boots, shoes with heels higher than 2 inches, skeletoes and slippers/moccasins. Walking barefoot is never permitted on campus.
9. Navy vest with school crest (optional).
10. A School tie may be purchased from Dennis Uniform and can be worn with the Oxford Shirts. (optional)
11. **Outerwear** Jackets may be worn indoors at the discretion of the teacher. A uniform shirt must be worn under the BCBS outerwear.

All school uniform approved outerwear must be solid navy blue in color, with minimal gold or white trim. (ie. the body, sleeves and hood must be solid blue - the trim is considered piping) (see Appendix of guidelines)

Outerwear of any color other than navy blue, or the gray Bourgade Catholic crest sweatshirt, or the official BCHS letterman jacket **may not be worn** during school hours. Non-uniform outerwear may be worn outside of school hours or on spirit days.

If personalizing your school uniform approved outerwear at the Spirit Shop, you must abide by the following guidelines:

- Legal last names may be the only names used on the back. First names, middle names or nicknames are prohibited.
- Approved numbers are one or two digit numbers (0-99) and must match your sports jersey number or the last two digits of your graduation year.

C. Student Polo Spirit Shirt

Students will have a Polo Spirit Shirt available for purchase at Bourgade Catholic High School. The Student Polo Spirit Shirt may be worn daily with approved uniform bottoms as listed above. The Student Polo Spirit Shirt does not need to be tucked in. Only students who opt to wear the Oxford shirt must tuck their shirt in.

GENERAL UNIFORM GUIDELINES:

1. White undershirts are appropriate as long as logos are not seen through the outer shirt. Long sleeve undershirts are not to be worn with short sleeved oxfords.
2. Uniforms are to be kept in good repair. Faded pants, shorts, worn out shirts or skirts are inappropriate. For modesty reasons, girls may wear shorts/spandex under their skirt. The skirt length **MUST** be such that the shorts do not show.
3. The use of make-up by students must be done in modest taste.
4. Female Hair Guidelines – Hair is to be neat and well-groomed at all times. Ultra-short, shaved, unnatural and age appropriate colored hair or extremely contrasting streaking is not allowed. The excessive use of bleach or black hair dye is not permitted. Trendy (e.g., Ombre style) and/or unprofessional hair styles/accessories are not acceptable. Administration will have the final say on determining school appropriate hair styles.
5. Male Hair Guidelines – Hair is to be neat and well-groomed at all times. The length may not extend past the collar, to mid ear and to the top of the eyebrows. Side burns must not extend past the mid ear. Unnatural and age appropriate colored hair or extremely contrasting streaking is not allowed. Hair length must be blended, without a stark contrast to length. Trendy and/or unprofessional hair styles/accessories are not acceptable. Administration will have the final say on determining school appropriate hair styles. Males should be clean-shaven each day.
6. No hats, caps, visors, hairnets or sunglasses can be worn during the school day from the first bell at 8:15 a.m. to the last bell at 3:10 p.m.
7. Jewelry – If jewelry is worn at school, it should be simple, modest and inexpensive. Bracelets should not exceed 3 per wrist. Wallet chains and other chain like jewelry are not appropriate for school. Inappropriate jewelry is confiscated for the school day and can be picked up from the Assistant Principal for Student Services. BCHS is not responsible for confiscated jewelry.
8. Piercing - the only piercing that is acceptable is through the ears. Only ten and above gauged earrings are allowed. Students may wear two earrings per ear that are simple in style and modest in size. Earrings are to be worn in the lobe of the ear.
9. No tattoos are to be exposed or seen while on campus at any time, this would include temporary tattoos or writing on oneself or others.

A \$5.00 fine will be assessed for dress code violations. Each subsequent violation will be increased by \$5.00. After three violations, detentions will be administered as well as the fine. Violations that are not correctable on the spot may result in the student being sent home. This will result in an unexcused absence.

D. Out of Uniform Days

At times during the year, students are permitted out of uniform days. **BCHS faculty and staff reserve the right to interpret what is modest and appropriate. Out of Uniform days include:**

1. **Buck – a – Jean Days**
Students may wear their uniform top or BC spirit shirt with modest jeans in good repair.
2. Spirit Shirt Days
Students may wear their BCHS club or BCHS athletic team shirts as their uniform top with the regular uniform pant, short or skirt.
3. Spirit Days
Student Government may request special spirit days with specific guidelines for tops and accessories that have been approved by the Administration. Students may wear the approved Spirit Day attire with modest jeans in good repair or the regular uniform pant, short or skirt.
4. Dress violations are subject to disciplinary actions.